

**Request for Information/Quote
(RFI/Q)**

for

Installation of a Fiber Optic Network between

**Alameda County Office of Education (ACOE)
313 West Winton Avenue, Hayward, CA 94544**

and

**Hayward Unified School District (HUSD)
24411 Amador Street, Hayward, CA 94544**

Introduction

Located at 313 West Winton Avenue, Hayward, CA, 94544, the ACOE office desires to have a fiber optic cable connection with HUSD located at 24411 Amador Street, Hayward, CA, 94544.

This Request for Information/Quote (RFI/Q) has been initiated to enable the ACOE to identify one or more vendors who will provide an end-to-end connection between the ACOE main office and the Hayward Unified School District main office. ACOE seeks input from potential vendors regarding the budgetary costs, project methodology, timeline, plus any terms and conditions.

We view the primary goal of this network to be is to connect the ACOE main office with HUSD main office to enable data transfer between the two entities.

Project Background

This project will allow ACOE to provide data services to HUSD and enable the school district to expand their capabilities in the area of technology.

Background on ACOE

The Alameda County Office of Education's mission is to provide, promote and support leadership and service to ensure the success of every child, in every school, every day. The Alameda County Office of Education promotes student achievement and development through leadership, innovation, and accountability in partnership with the public, educational community, and parents.

The ACOE serves as liaison between the California Department of Education and the eighteen Alameda County public school districts. The ACOE was established in 1954. Its first five-member board was elected in 1956. The number of board member was increased to seven in 1960. In 1976, the ACOE became financially independent from the Alameda County Board of Supervisors.

Today, ACOE is located in Hayward, California in the heart of Alameda County for easier accessibility for all of the districts we serve. The ACOE oversees seventeen K-12 school districts and one K-8 district in Alameda County. In all, there are approximately 10,000 teachers serving 225,000 students. The ACOE also services three community college districts with a total enrollment of approximately 55,000 students.

Existing Fiber Assets

As shown in figure 1 below the blue line denotes existing and available City of Hayward conduit. Fiber optic cable can be “pulled” into this conduit.

Map and General Construction Parameters

The drawing below in figure 1 shows the fiber optic cable run proposed by ACOE. Blue denotes existing available conduit while red denotes areas where no known conduit exists and will require installation of either conduit or some other form of pathway to lay fiber.



Figure 1

A project walk-through will take place on August 8, 2013 at 2:30 pm starting at ACOE offices and ending at the HUSD offices. The “run” and conduit caveats will be discussed and vendors can make a visual inspection of the premises.

Information Required to Respond to This RFI and Response Procedure

The ACOE requests the following information—in as much detail as is practicable—from respondents:

1. Affirm that you are interested in this project. If you cannot meet any of the requirements, indicate the requirements to which you take exception and provide an explanation of the exceptions.
2. Provide a statement of experience discussing past performance, capabilities, and qualifications. Identify other networks your firm has designed, built, maintained or operated; include the levels of broadband speed, availability and adoption among different categories of end-users and unique capabilities or attributes.

3. At a very high level, summarize the technological and operational approach you would use for this project.
4. What is your proposed schedule for completing the project? Offer a timeline with key milestones. When would you be able to begin the project?
5. Budgetary pricing for the entire project including any engineering, equipment and installation cost for a completed and functioning connection.
6. What are your requirements for the ACOE to meet in order for you to partner with the ACOE on this project?
7. Provide three (3) references, including contact information, from previous contracts or partnerships.

The following is the schedule for responding to this RFI/Q. The schedule is subject to change:

August 5, 2013 – RFI/Q Released

August 8, 2013 - Project walk-through – 2:30 pm at 313 W. Winton Avenue, Hayward, CA

August 15, 2013 – Deadline for Submitting Questions

FINAL DEADLINE – August 19, 2013 – RFI/Q Responses Due

Questions related to this RFI/Q should be emailed to dtjoe@acoe.org no later than **5:00 PM, August 15, 2013**.

Please email a final copy of the RFI response in PDF format to dtjoe@acoe.org by end of business on August 19, 2013.

Please identify any proprietary and/or confidential information as such.

The ACOE thanks you in advance for your thoughtful response.